SUPPORTING STATEMENT TEMPLATE

**POST: Senior Editorial Designer**

**DEPARTMENT:** **Production**

**CANDIDATE NAME:** Click here to enter text.

This form supplements your CV and must be completed in order to be considered for the role for which you have applied.

Please answer questions 1 and 2, as well as complete the template below to provide evidence of how you meet the person specification for the above post. This form should be emailed, with your CV and equal opportunities form, to [hr@rcni.co](mailto:hr@rcni.co)m before the specified closing date for the post.

If you have any questions, please contact HR.

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| 1. Do you have a kinship/relationship with an RCNi board or staff member? Please answer yes or no.   If yes, please state name and relationship | Click here to enter text.  Click here to enter text. |
| 1. Have you been convicted of a criminal offence not spent under the rehabilitations of offenders act? Please answer yes or no.   If yes, please give details | Click here to enter text.  Click here to enter text. |

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| EDUCATIONAL REQUIREMENTS | **EVIDENCE** |
| **Essential**  Degree or equivalent in graphic design | Click here to enter text. |
| EXPERIENCE | **EVIDENCE** |
| **Essentia**l  Experience of working on journal or magazine publications  Experience of designing a variety of promotional material (fliers, media packs and mail shots)  Designing, tables diagrams and graphs  Creating PDFs  Maintaining and developing house style and brand image  Photo retouching  Video editing  Line management  Managing outsourced providers of designs and artwork  Use of content management systems  **Desirable**  Redesigning magazines and products  Working with product developers and UX designers  UI Design  Web Design | Click here to enter text. |
| SKILLS & KNOWLEDGE | **EVIDENCE** |
| **Essential**  Working knowledge of Macintosh computers  Working knowledge of the following design packages: Indesign, Adobe Illustrator, Photoshop, Adobe Edge, Flash, Adobe Premier  Knowledge of colour correction process, scanning and PDF workflow  Commissioning illustrators  Knowledge of web-based graphics and software  Experience of online product design  Ability to prioritise workload and work quickly under pressure to meet deadlines  Quality control  Good verbal and written communication  **Desirable**  Project management  Adobe After Effects  Sketch  Figma  Ability to take on front-end website design work  An understanding of designing for the web and user-interface design | Click here to enter text. |
| **OTHER REQUIREMENTS** | **EVIDENCE** |
| **Essentia**l  Willing and able to undertake occasional travel and work flexibly to meet the demands of the role.  Ability to work autonomously as well as part of a team. | Click here to enter text. |

**Declaration**

By completing and returning this form, I certify that I have the right to work in the UK and that the information provided is correct and agree that if my application is successful it should form part of the basis of my engagement. I authorise RCNi to check the information that I have supplied as deemed reasonable by RCNi. I understand that falsification of qualifications or any other information may lead to my dismissal without notice. Where applicable, I consent that the organisation can seek clarification regarding professional registration details.