

SUPPORTING STATEMENT TEMPLATE

**POST: News Editor**

**DEPARTMENT:** **Editorial**

**CANDIDATE NAME:** Click here to enter text.

This form supplements your CV and must be completed in order to be considered for the role for which you have applied.

Please answer questions 1 and 2, as well as complete the template below to provide evidence of how you meet the person specification for the above post. This form should be emailed, with your CV and equal opportunities form, to hr@rcni.com before the specified closing date for the post.

If you have any questions, please contact HR.

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| 1. Do you have a kinship/relationship with an RCNi board or staff member? Please answer yes or no.

If yes, please state name and relationship  | Click here to enter text.Click here to enter text. |
| 1. Have you been convicted of a criminal offence not spent under the rehabilitations of offenders act? Please answer yes or no.

If yes, please give details | Click here to enter text.Click here to enter text. |

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| EDUCATIONAL REQUIREMENTS | **EVIDENCE** |
| EssentialFirst degree or equivalent | Click here to enter text. |
| EXPERIENCE | **EVIDENCE** |
| EssentialManaging, motivating and leading a team of staff in a publishing environmentWorking in a news environmentEditing a range of material for publication online and in printDesirableHave cleared content for publication without reference to more senior colleaguesSupervising outside contributors and freelancersRecording and editing of audio and/or video contentRepresented a publication in media interviews | Click here to enter text. |
| SKILLS & KNOWLEDGE | **EVIDENCE** |
| EssentialEvidence of excellent editing, writing and interviewing skillsExtensive knowledge of current affairsAn understanding of how social media works and its importanceWell-developed leadership skills, to include a willingness and ability to create and maintain a high-performance culture across the editorial department and the company as a wholeHigh-level organisational skillsUp-to-date and broad knowledge and understanding of laws relating to libel and copyrightAbility to develop effective working relationships with colleagues and external stakeholders, demonstrating excellent influencing and persuasion skillsExcellent attention to detailGood numeracy skills DesirableKnowledge of current issues affecting the nursing professionHas well-developed contacts with a wide range of key professional leaders in healthcareUnderstands key performance indicators and their importance to RCNi | Click here to enter text. |
| **OTHER REQUIREMENTS** | **EVIDENCE** |
| EssentialWilling and able to undertake overnight stays, sometimes at short noticeWilling and able to act as an ambassador for the company at all timesUnderstands what is meant by ‘equality of opportunity’ and is sensitive to this organisational objective at all times | Click here to enter text. |

**Declaration**

By completing and returning this form, I certify that I have the right to work in the UK and that the information provided is correct and agree that if my application is successful it should form part of the basis of my engagement. I authorise RCNi to check the information that I have supplied as deemed reasonable by RCNi. I understand that falsification of qualifications or any other information may lead to my dismissal without notice. Where applicable, I consent that the organisation can seek clarification regarding professional registration details.