

## RCNi – Nursing Standard

### Role description

<b>Title</b>	Clinical Editor
<b>Department</b>	Editorial
<b>Reporting to</b>	Evidence & Practice Editor
<b>Hours</b>	Full time
<b>Salary</b>	Competitive and dependent on experience
<b>London weighting</b>	£1,728
<b>Location</b>	The Heights, 59-65 Lowlands Road, Harrow-on-the-Hill, HA1 3AW

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### Overall aims

- 1. Edits clinical articles, continuing professional development (CPD) materials, clinical resources and related content.**
  - 2. Contributes to the development of a range of content and resources.**
  - 3. Promotes RCNi and Nursing Standard through social media and similar platforms.**
  - 4. Liaises with staff across other departments.**
  - 5. Stands in for the Evidence & Practice Editor when required.**
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### Specific aims

- 1. Edits clinical articles, continuing professional development (CPD) materials, clinical resources and related content.**
  - Edits clinical articles, CPD materials, clinical resources and related content under the direction of the Evidence & Practice Editor.
  - Takes responsibility for knowing the RCNi house style, and edits content accordingly.
  - Maintains up-to-date knowledge of libel and copyright law, and applies this in practice.
  - Researches sources of information to ensure that clinical articles, CPD materials, clinical resources and related content are accurate and up to date.
  - Ensures that references are appropriate and checked for accuracy.
  - Liaises with authors and reviewers throughout the commissioning, peer review, production and proof reading process, and escalates disputes that cannot be resolved.
- 2. Contributes to the development of a range of content and resources.**
  - Participates at meetings of the Evidence & Practice advisory panel.
  - Maintains knowledge of professional developments that affect nursing.

- Develops contacts and ongoing relationships with relevant press officers, nurses and other stakeholders.
- In liaison with the Evidence & Practice Editor, assists in commissioning appropriate articles and educational materials for RCNi and Nursing Standard.

**3. Promotes RCNi and Nursing Standard through social media and similar platforms.**

- Develops a personal profile on Twitter and similar channels.
- Uses social media to promote content from all RCNi products.
- Monitors competitor activity.

**4. Liaises with staff across other departments.**

- Participates in editorial planning meetings.
- Supports editorial campaigns by contributing ideas.

**5. Stands in for the Evidence & Practice Editor when required.**

- Provides cover for the Evidence & Practice Editor when required.
- Acts as an ambassador for RCNi and Nursing Standard at all times.
- Attends conferences and meetings, works away from the office and stays away overnight as required.
- Acts as a role model for other members of the Evidence & Practice team.
- Embraces and demonstrates RCNi's values and core behaviours.
- Performs any other duties commensurate with this level of post as required by the Editorial Director.

**RCNi strives to provide equality of opportunity and the post holder must be sensitive to this organisational objective at all times.**

Reviewed by Graham Scott, Editorial Director, February 2018